

GREENWOOD UTILITY DISTRICT

MINUTES OF MEETING OF BOARD OF DIRECTORS

FEBRUARY 27, 2019

The Board of Directors (the "Board" or "Directors") of Greenwood Utility District (the "District") met in regular session, at 6:30 p.m., at 11702A Tidwell Road, Houston, Texas 77044, on Wednesday, February 27, 2019, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

<i>Vacant</i>	President
Gary Flight	Vice President
<i>Vacant</i>	Secretary
Robert L. Primeaux	Assistant Secretary
David Alamia	Director

All members of the Board were present. Also attending were Katherine Turner and Anthony Lasky of Municipal Accounts & Consulting L.P. ("Bookkeeper" or "MAC"); Esther Shaver of Assessments of the Southwest ("Tax Assessor/Collector" or "ASW"); James R. Ainsworth and Ronald D. Anderson II of A&S Engineers, Inc. ("Engineer" or "A&S"); Johnny Bellamy of Municipal District Services ("Operator" or "MDS"); Bill Blich of Blich Associates, Inc. ("Financial Advisor" or "Blich"); Sergeant Terry Ganey of Harris County Constable's Office, Precinct No. 3 (the "Constable" or "Precinct 3"); Irene Guerra and Rita Coziar of OFS Solid Waste ("OFS"); Jonathan D. Polley and Elliot M. Barner, attorneys, and Diane F. Brewer, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("Attorney" or "RBAP"); and all persons on the attached Attendance Roster.

The Vice President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

PUBLIC COMMENT

The Vice President opened the meeting to public comment.

Judy Sutton introduced herself to the Board and requested information related to the District's website (the "Website"). In response to such request, a brief discussion ensued regarding the Website, including the Website's address (www.greenwoodud.com) and the location of the Board's meeting minutes and meeting notices on the Website (www.greenwoodud.com/meetings).

As no further comments were offered, the Vice President directed the Board to proceed with the agenda.

MINUTES

The Board then considered approval of the minutes of the regular meeting of January 16, 2019 and the amended minutes of the November 28, 2018 joint meeting. Upon a **motion** by

Director Primeaux, seconded by Director Alamia, after full discussion and with all Directors present voting aye, the Board approved the minutes of the regular meeting of January 16, 2019 and the amended minutes of the November 28, 2018 joint meeting, as presented.

TAX ASSESSOR-COLLECTOR'S REPORT

The Tax Assessor-Collector's Report for January 2019 was next presented by Ms. Shaver, a copy of which is attached hereto as Exhibit "A."

Ms. Shaver reported that 73.37% of the 2018 taxes have been collected as of January 31, 2019.

Ms. Shaver then discussed correspondence sent to property owners in Tidwell Lakes Subdivision ("Tidwell Lakes"), Sections One (1), Two (2) and Nine (9) (the "Annexed Sections") by the Harris County Appraisal District ("HCAD") regarding property in such sections that had been erroneously included on a supplemental tax roll for the 2017 tax year. In response to a question from Director Alamia, Ms. Shaver stated that she was unsure whether all such owners in the Annexed Sections had received such correspondence from the HCAD. Director Alamia recommended that such correspondence from HCAD and any other information related to Tidwell Lakes be published on the Website. Ms. Shaver stated that she would obtain a copy of the correspondence from HCAD and provide it to RBAP for review. It was the consensus of the Board that RBAP coordinate further with ASW and Off Cinco to include relevant information related to Tidwell Lakes on the Website. Mr. Barner went on to state that since the February 20, 2019 meeting, RBAP had received one (1) call from a property owner within the Annexed Sections requesting information regarding the Annexed Sections and that he had provided the requested information to such owner. Ms. Shaver added that a higher than usual balance is being maintained in the tax account for refunds to property owners in the Annexed Sections.

Mr. Barner next presented an Order Determining Ad Valorem Tax Exemptions for the 2019 tax year, including homestead exemptions, exemptions for residents 65 years of age and older, and exemptions for disabled residents, as reflected in same. Mr. Barner reported that last year, the Board granted a homestead exemption of, the greater of, 20% of the appraised value or \$5,000, and a \$3,000 exemption for disabled persons or persons over 65 years of age.

Mr. Barner then explained that pursuant to the Texas Property Tax Code, the District may levy an additional 20% penalty on 2018 personal property and real property taxes that remain delinquent as of April 1, 2019, and July 1, 2019, respectively, to help defray the costs of collection, if the Board has entered into an agreement with an attorney for the collection of delinquent taxes and if proper notice of such penalty is provided to property owners. Mr. Barner explained that the District has such an agreement with Perdue Brandon Fielder Collins and Mott, LLP, its delinquent tax attorney, and follows the notice requirements of the Texas Property Tax Code; therefore, by adopting a Resolution Implementing Penalty on 2018 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes, the District is legally able to collect such additional penalties on the delinquent 2018 personal property taxes as of April 1, 2019, and the real property taxes as of July 1, 2019.

Mr. Barner next presented the Resolution Authorizing Petition Challenging Appraisal Records and explained that authorizing such resolution is necessary in the event that ASW determines that it is necessary to challenge any of the information contained in the 2019 tax role prepared by HCAD.

A brief discussion ensued regarding providing such orders and resolutions to the Board for review prior. It was the consensus of the Board that such approval of such orders and resolutions be postponed until the March 20, 2019 meeting.

Upon a **motion** by Director Primeaux, seconded by Director Alamia, after full discussion and with all Directors present voting aye, the Board: 1) approved the Tax Assessor-Collector's Report, as presented; and 2) authorized payment of checks numbered 1729 through 1748 from the Tax Account.

CONSTABLE'S REPORT

Sergeant Ganey presented and reviewed with the Board the Patrol Service Report for January 2019, a copy of which is attached hereto as Exhibit "B."

Sergeant Ganey first reported that Precinct 3 is working with the City of Houston (the "City") to reduce the amount burglaries of motor vehicles in the District. Sergeant Ganey also reported that Precinct 3 has recovered items stolen from such vehicles from pawn shops.

In response to a question from Ms. Sutton, Sergeant Ganey stated that Precinct 3 can remove inoperable vehicles in the District that were abandoned after Hurricane Harvey. Sergeant Ganey added that he will present additional information regarding the process for reporting such vehicles at the March 20, 2019 meeting.

Esther Bannon, a resident of the District, introduced herself and asked Sergeant Ganey if Constable Sherman Eagleton could attend the next Parkway Community Service Corporation's homeowners' association meeting. Sergeant Ganey requested that Ms. Bannon contact Precinct 3's Chief Clerk to request attendance at such meeting.

Director Alamia thanked Sergeant Ganey for Precinct 3's patrol service and environmental clean-up program.

In response to a request from Director Alamia, Sergeant Ganey stated that he will present an amendment adding a fourth (4th) deputy to the Interlocal Agreement for Law Enforcement Services at the March 20, 2019 meeting.

At this time, Sergeant Ganey exited the meeting.

GREENWOOD COMMUNITY SAFETY GROUP (THE "SAFETY GROUP")

Regarding scheduling and coordinating further meetings for the Safety Group, Mr. Barner asked the Board how it would like RBAP to proceed with such scheduling and coordinating. A brief discussion ensued and it was the consensus of the Board to wait until after the May 4, 2019 Directors Election (the "Election") to decide how to proceed with coordinating meetings for the Safety Group.

DETENTION POND MAINTENANCE

Discussion ensued regarding the status of Stuckey's Contract Services' proposal for desilting the Bavaria, Hidden Meadow Phase II and Tidwell Regional Detention Ponds. Mr. Anderson stated he will contact Shane Stuckey.

FINANCIAL ADVISOR'S REPORT

Mr. Blich first reviewed the General Fund History and Water and Sewer Rate Study, copies of which are attached hereto collectively as Exhibit "C." Mr. Blich reminded the Board that the District operates on revenue generated from water and sewer rates charged to the customers of the District and recommended that the Board consider increases in such rates to increase the amount of the General Fund's reserve.

Ms. Shaver exited the meeting at this time.

Mr. Blich provided a history of the District's previous rate increases and the District's General Fund. Mr. Blich reminded the Board that he is in the process of preparing a request to Moody's Investment Services for a bond rating, the purpose of which is to achieve the best interest rates for the District's upcoming bond issuances and that one of the factors to be considered is the District's reserve.

BOOKKEEPER'S REPORT AND INVESTMENT REPORT

The Bookkeeper's Report and Investment Report, copies of which are attached hereto as Exhibit "D," were presented by Mr. Lasky. After a review of current fund balances, expenditures and investments, Mr. Lasky reviewed current year-to-date revenues and expenditures against the budget.

Mr. Blich exited the meeting at this time.

Upon a **motion** by Director Primeaux, seconded by Director Alamia, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report and Investment Report, as presented, and acted on the following:

- a. authorized payment of checks numbered 7617 through 7663 from the General Fund;
- b. authorized payment of checks numbered 1040 through 1042 from the Capital Projects Fund;
- c. authorized payment of checks numbered 2162 through 2179 from the Regional Sewage Treatment Plant Fund; and
- d. authorized payment of checks numbered 4090 through 4096 from the Surface Water Facilities Fund.

ENGINEER'S REPORT

The Engineer's Report was next presented by Mr. Anderson, a copy of which is attached hereto as Exhibit "E."

Tidwell Lakes

Mr. Anderson explained that there have been no requests to inspect new connections within Tidwell Lakes since the last Board meeting.

Mr. Anderson then reported that A&S had received an appraisal from Far East Land, Ltd. (the "Developer") for determination of the value of the Water Treatment Plant ("WTP") that provides water to Tidwell Lakes and that such appraisal has been provided to RBAP for review.

Regarding the status of the annexation of Tidwell Lakes Sections Three (3), Five (5) and Six (6) (the "Unannexed Sections"), Messrs. Anderson and Barner reported that annexation documents had been provided to the Developer several months ago but that the Developer has not yet executed such documents and returned them to RBAP for submission to the City so that the City could provide the requisite consent to such annexation.

Regarding the transition of facilities serving Tidwell Lakes from the Developer to the District (the "Facilities Transition"), Mr. Anderson reported that certain issues related to such transition are being discussed between the Developer's attorney and RBAP. Mr. Barner added that RBAP and the Developer's attorney have had several preliminary discussions regarding issues related to the Facilities Transition and that a meeting with such attorney has been scheduled at the end of the week to negotiate a resolution to such transition.

Mr. Ainsworth added that Tidwell Lakes will need a second (2nd) water well at its WTP in order to serve the undeveloped portions of the Unannexed Sections.

Hidden Meadow (180 Acres)

Mr. Anderson reported that the Engineer has reviewed the bids and recommends that the District concur with awarding the contract for the Hidden Meadow, Section 14 WS&D Project to Fellers & Clark, L.P. in the amount of \$464,950.00. Mr. Anderson added that Hidden Meadow, Sections 10 and 12 WS&D work with C. E. Barker, Ltd. is complete.

Mr. Anderson reported that Hidden Meadows' developer has not yet submitted a request to Harris County for acceptance of the streets in Sections Six (6), Thirteen (13) and Fifteen (15).

Facility and Utility Projects

Regarding WTP No. 1, Mr. Anderson reported that Recoating of Ground Storage Tank ("GST") No. 1 is complete and that such GST is in service. Mr. Anderson presented Pay Application No. 2 and Final from CFG Industries, LLC ("CFG") in the amount of \$98,671.10 and recommended approval of same. Mr. Anderson next presented Change Order No. 2 in the amount of -\$10,628.90 and explained that such change order was presented to reconcile the amount of CFG's contract and the amount paid to CFG. Mr. Anderson also presented a Certificate of Substantial Completion and Certificate of Final Completion and recommended approval of same.

Regarding the Tidwell Lakes Force Main Project, Mr. Anderson reported that construction of such force main work by Bay Utilities, LLC ("Bay") is ongoing. Mr. Anderson presented Pay Application No. 3 from Bay in the amount of \$124,911.00 and Change Order No. 1 in the amount of \$18,000.00 and recommended approval of same.

Package Wastewater Treatment Plant ("Package Plant")

Mr. Anderson then reminded the Board that the Developer of Tidwell Lakes owns and operates the Tidwell Lakes Wastewater Treatment Plant ("TLWWTP"), which is one of the facilities included in the previously discussed Facilities Transition. Mr. Anderson further reminded the Board that the District also entered into a lease agreement with the Developer through his operating entity, Tidwell Wastewater Utility, LLC ("TWWU") for diversion of wastewater flow from the Regional Wastewater Treatment Plant ("RWWTP") through the Tidwell Lakes Force Main to the TLWWTP (the "Tidwell Lakes Capacity Lease"). Mr. Anderson stated that the District has not connected such force main to the TLWWTP due to the issues related to the Facilities Transition and the Tidwell Lakes Capacity Lease.

Mr. Anderson went on to explain that as a result of such issues, A&S has been researching options for avoiding possible permit violations at the RWWTP and that such options include installing a temporary WWTP (the "Package Plant") on the RWWTP Site. Mr. Ainsworth stated that while he does not have costs for a Package Plant at this time, that A&S is researching such costs in the event the District and the Tidwell Lakes Developer are unable to resolve the issues with the Facilities Transition and the Tidwell Lakes Capacity Lease. Mr. Ainsworth went on to state that once above-discussed issues are resolved, the District can connect the Force Main to the TLWWTP and the Package Plant won't be necessary. Mr. Barner requested that A&S provide the Board and RBAP with an estimate of the Package Plant's costs once such costs are obtained.

Miscellaneous Engineering Projects and Requests for Service

Regarding the status of Bond Application Report No. 10 (the "BAR"), Mr. Anderson next reported that A&S has revised the District and Parkway's respective costs for the RWWTP Expansion Project and went on to discuss updates to Table IV in the BAR. In response to a question from Director Alamia, Mr. Anderson stated that Parkway is also moving forward with its BAR.

Regarding the Vireo Apartments, LP project (the "Vireo"), Mr. Anderson reported that A&S has issued a No Objection Letter and construction activities have commenced. Mr. Anderson also reported that A&S will periodically observe construction activities on behalf of the District. Mr. Anderson went on to report that Stuckey's has been notified of construction commencement and will seed the Tidwell Regional Detention Pond upon such pond's completion. Mr. Anderson noted that to-date, Stuckey's has not been engaged by the Vireo.

Regarding upgrades to WTP No. 2, Mr. Anderson presented a Job Assignment Proposal for the upgrade to such WTP and stated that funds for such upgrade were included in the Series 2018 Bonds. Mr. Anderson then requested Board authorization to proceed with such upgrades.

JOINT FACILITIES REPORT

Regarding the RWWTP Agreement (the "Agreement"), Mr. Anderson reported that further discussion between the District and Parkway is pending subject to the review of the Agreement by Parkway's new general counsel. Mr. Anderson reminded the Board that the Agreement must be approved before the BARs for the District and Parkway can be submitted to the TCEQ since both BARs contain a request for funding the RWWTP Expansion Project.

Mr. Anderson next reported that some erosion has occurred around the recently completely RWWTP Outfall and that A&S is discussing such erosion with RAC Industries, LLC, the contractor for such outfall, regarding repair options.

Regarding the status of the RWWTP's design, Mr. Anderson reported that A&S continues work on such design. Mr. Anderson stated that he hopes to have the design ready by the end of March or early April 2019.

Mr. Anderson reported that a minor amendment to the RWWTP's discharge permit has been submitted to the TCEQ. Mr. Anderson also reported that additional information was requested and provided to the TCEQ pertaining to industrial facilities in the area.

Regarding the status of projects related to the surface water purchased from the City, Mr. Anderson reported that design of the Greenwood/Parkway Surface Water Line Upgrade along Tidwell Road is ongoing. Mr. Anderson also reported that A&S met with the City on January 16, 2019 to discuss design alternatives and future maximum capacity through the sixteen-inch (16") water line that is necessary to receive the additional surface water requested from the City by the District and Parkway. Mr. Anderson added the A&S awaits further correspondence from the City as design continues and an extension for payment of City-mandated Impact Fees may be necessary.

Regarding the County's widening of Tidwell Road, Mr. Anderson explained that A&S is in the process of scheduling a meeting with the County's engineer to discuss the status of an agreement for the replacement of certain water and sewer lines that need to be moved as a result of such widening. Mr. Anderson reported that the County continues preconstruction activity for the project. In response to a question from Director Flight regarding certain documents presented to the Board for execution, Mr. Anderson explained that an easement for construction of a sidewalk and a deed for conveyance of a portion of the RWWTP site adjacent to Tidwell Road, attached hereto as Exhibit "F" and Exhibit "G," had been previously approved by the Board and Parkway and needed to be executed so that the County could move forward with the project.

Upon a **motion** by Director Primeaux, seconded by Director Alamia, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report and Joint Facilities Report, as presented, and acted on the following:

- a. concurred with the developer for award of contract to F&C for the Hidden Meadow, Section 14, WS&D Project in the amount of \$464,950.00;
- b. approved CFG Pay Application No. 2 and Final in the amount of \$98,671.10 and Change Order No. 2 in the amount of -\$10,628.90 for the Recoating of GST No. 1 at WTP No. 1;

- c. approved the Certificate of Substantial Completion and Certificate of Final Completion for the Recoating of GST No. 1 at WTP No. 1;
- d. approved Bay Pay Application No. 3 in the amount of \$124,911.00 and Change Order No. 1 in the amount of \$18,000.00 for the Tidwell Lakes Force Main; and
- e. approved Job Assignment Proposal for Water Plant No. 2 Upgrades, subject to receipt of a Form 1295 Certificate of Interested Parties.

OPERATOR'S REPORT

The Operator's Report was next presented by Mr. Bellamy, a copy of which is attached hereto as Exhibit "H."

Mr. Bellamy first reported that the District currently has 2,652 connections.

Mr. Bellamy then reported that the District has accounted for 95.6% of the water pumped by billing to the District's customers during the prior month.

Mr. Bellamy next reported that the percentage of design capacity used at the RWWTP during the prior month was 102.1% and there was one (1) excursion.

Mr. Bellamy then presented the Preventative Maintenance Summary, a copy of which is attached to the Operator's Report.

Mr. Bellamy next reported that a total of 31 taps have been installed during the prior month.

Mr. Bellamy then presented the Write-Off List dated January 29, 2019, a copy of which is attached to the Operator's Report.

Mr. Bellamy next reported that MDS reconfigured controls at the Surface Water Transmission Facility so that such facility effectively provides Parkway with water while its WTP is off-line.

Upon a **motion** by Director Primeaux, seconded by Director Alamia, after full discussion and with all Directors present voting aye, the Board: 1) approved the Operator's Report, as presented; and 2) authorized write-offs and terminations.

MISCEALANNEOUS MATERS

The Board then discussed attendance at the Association of Water Board Directors ("AWBD") Spring Breakfast and AWBD Summer Conference. Mr. Barner stated that a date has not been set for the AWBD Spring Breakfast and the AWBD Summer Conference in Fort Worth, Texas, is scheduled for June 13 through June 16, 2019. In response to a question from the Board regarding whether directors elected after the Election will be able to register, Mr. Barner stated that historically there has been sufficient time for new directors to register for such conference after the Election. It was the consensus of the Board to wait until after the Election before authoring attendance at such conference.

Mr. Barner next asked if the Board has any issues with the Website. Discussion ensued regarding analytics and communications with Off-Cinco concerning publication of new information on a monthly basis, including updates on the Election and information related to water conservation.

ADMINISTRATIVE MATTERS

Regarding nepotism issues, Mr. Barner first explained that a question had been raised regarding whether or not Annette Long had served as an election judge in any of the District's elections. Mr. Barner then explained to the Board and those members of the public in attendance that he had reviewed the District's files and that such review indicted that Ms. Long had served as the election judge in the District's 2009 Operations & Maintenance Tax Election. Mr. Barner also explained that such service was prior to Director Wisener's appointment to the Board, such appointment having occurred in January 2011. Mr. Barner further explained that such review further indicated that in 2014, when the District was preparing to conduct another O&M Tax Election (the "2014 Election"), Ms. Long offered to serve as an election official in such election and that subsequent to her offer to serve but prior to such election, a resident informed RBAP that Ms. Long was related to Director Wisener and that she also might have been convicted of a felony. Mr. Barner went on to explain that he spoke with Ms. Long in 2014 and that she confirmed that she was Director Wisener's mother-in-law. Mr. Barner added that Ms. Long did not confirm that she had been convicted of a felony and no evidence of such a felony was ever provided to RBAP. Mr. Barner continued to explain that while neither the State laws prohibiting public officials from employing individuals related to such officials (the "Nepotism Laws") nor the Texas Election Code prohibited Ms. Long from being appointed as an election clerk in the 2014 Election, that RBAP did not recommend such appointment and that as a result, Ms. Long withdrew her name from consideration and did not serve in the 2014 Election.

Mrs. Anita Wisener then introduced herself and requested further clarification regarding former Directors Billy O'Neill and John Wisener's violation of the Nepotism Laws. Director Flight explained that prior to Ms. Long cleaning the District's Administration Building (the "Building"), various Directors had cleaned the Building, but that due to time constraints, the Board decided to hire Ms. Long to perform such cleaning. Director Flight added that the Board was unaware that relationships such as those between Director Wisener and Ms. Long and Director O'Neill and Ms. Trevino were violations of the Nepotism Laws. Director Flight stated that it was never the Board's intention to violate such laws. Mr. Barner then explained that a review of the District's records indicated that payments were made to Elizabeth A. Long for cleaning the Building on a monthly basis from August 2013 through November 2016. Mr. Barner further explained that since Director Wisener, Ms. Long's son-in-law, was appointed to the Board in January 2011, payment for such cleaning was considered a violation of the Nepotism Laws and that there was no prior continuous employment relationship that would have created an exception to the Nepotism Laws. Mr. Barner added that as a result, RBAP contacted Director Wisener and recommended that he resign from the Board.

Director Alamia next stated that the Board needs to increase transparency of the District's activities and ensure that it is compliant with the law to avoid continued allegations of impropriety and corruption raised by those within the District and in the areas surrounding the District. District resident, Tamika Smith, requested publication of more information on the Website and stated that the Website's design could be improved. An extensive discussion ensued regarding various recommendations from the Board and those members of the public in attendance regarding the District's activities as well as posting an explanation regarding the

recent violations of the Nepotism Laws. In response to such discussion, Ms. Turner recommended that Off-Cinco attend a future meeting to discuss options for making the Website more informative and successful. It was the consensus of the Board that they wait until after the Election to request that Off-Cinco attend a meeting.

Next, certain members of the public in attendance expressed their dissatisfaction with OFS' solid waste collection services. Director Alamia recommended reviewing the contract with OFS as a result of such dissatisfaction and the additional complaints made by the District's residents about OFS' service. Director Flight added that the Board needs to also consider those residents that are satisfied with OFS' services. Mr. Barner then recommended that residents provide complaints regarding OFS' collection in writing so that the District is able to more effectively monitor OFS' compliance with the contract and report such complaints to OFS. A brief discussion then ensued regarding posting certain information on the Website related to OFS' collection services. It was the consensus of the Board that RBAP coordinate with OFS for posting such information on the Website.

Regarding the appointment of a new director to fill one of the two (2) vacancies on the Board, Director Flight recommended that the Board appoint Mary O'Neill to fill one (1) of the vacancies. Director Alamia objected to Ms. O'Neill's appointment on the basis that she is related to both former Director O'Neill and recommended that the Board consider appointing another qualified individual for such vacancy. A discussion ensued. It was the consensus of the Board to table consideration of any appointments to the vacancies on the Board until after the Election.

Mr. Polley next presented a draft of the Amended Ethics Policy for future consideration by the Board. Mr. Polley then asked if the Board wants RBAP to prepare a statement relating to violation of Nepotism Laws for posting on the Website so that members of the public understood the facts related to such violations. A brief discussion ensued and it was the consensus of the Board that RBAP prepare such statement and provide it to Director Alamia for review prior to posting on the Website.

Ms. Turner next asked the Board about the process for review of the District's invoices prior to approval at meetings and it was the consensus of the Board that those invoices be emailed to the Board for review before each meeting.

Ms. Turner then reported that she received a request from former Director O'Neill for reimbursement of AWBD Mid-Winter Conference expenses and asked the Board for clarification as to whether the Board's prior approval of the District's expenses included such reimbursement. In response to a question from Mr. Barner as to whether the documentation required to reimburse former Director O'Neill for such expenses has been provided to MAC, Ms. Turner informed the Board that such documentation had been provided. It was the consensus of the Board that former Director O'Neill be reimbursed for such expenses.

ELECTION AGENDA

Mr. Barner then discussed the Election and reported that five (5) applications for a place on the ballot were received before the filing deadline for the Election, which was at 5:00 p.m. on February 15, 2019. Mr. Barner added that the Election is for two (2) directors' positions Election: the position currently held by Director Primeaux and the position recently vacated by former Director O'Neill. In response to questions from those members of the public in attendance regarding the ballot for the Election, Mr. Barner reported that a drawing for positions

on the ballot was conducted at RBAP on February 18, 2019 and then presented the order of candidates on the ballot, a copy of which is attached hereto as Exhibit "I". Director Alamia suggested that future ballot drawings be held in the District at a time convenient to the candidates and members of the public. In response to a question, Mr. Barner stated that only qualified voters within the District may vote in the Election and that such voters may not vote by proxy. Director Alamia clarified that those qualified voters eligible to vote by ballot by mail are eligible to do so in the Election.

Mr. Barner next presented the Agreement between Harris County and the District Relating to Joint Elections to be Held on May 4, 2019 (the "Election Agreement") in connection with the Election, a copy of which is attached hereto as Exhibit "J."

Upon **motion** by Director Alamia, seconded by Director Primeaux, after full discussion and the question being put to the Board, the Board voted unanimously to approve execution of the Election Agreement and payment of a 60 percent (60%) deposit to the County.

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, the meeting was adjourned.

SIGNED, PASSED and APPROVED this the 20th day of March, 2019.



Assistant Secretary, Board of Directors

EXHIBITS:

- A - Tax Assessor-Collector Report
- B - Patrol Report
- C - General Fund History and Water and Sewer Rate Study
- D - Bookkeeper's Report and Investment Report
- E - Engineer's Report/Correspondence Items
- F - Warranty Deed
- G - Sidewalk Easement
- H - Operator's Report
- I - Order of Candidates on Election Ballot
- J - Election Agreement