

GREENWOOD UTILITY DISTRICT

MINUTES OF MEETING OF BOARD OF DIRECTORS

MAY 23, 2018

The Board of Directors (the "Board" or "Directors") of Greenwood Utility District (the "District") met in **special** session, at 6:30 p.m., at 11702A Tidwell Road, Houston, Texas 77044, on Wednesday, May 23, 2018, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Billy O'Neill	President
Gary Flight	Vice President
John Wisener	Secretary
Robert L. Primeaux	Assistant Secretary
David Alamia	Director

All members of the Board were present. Also attending were Shannon Waugh of Off Cinco; Ross J. Radcliffe of Radcliffe Bobbitt Adams Polley PLLC ("Attorney" or "RBAP"); and Arlette Alamia, a member of the public.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

PUBLIC COMMENT The President opened the meeting to public comment. As no comments were offered, the President directed the Board to proceed with the agenda.

PRESENTATION BY OFF CINCO Ms. Waugh presented the Off Cinco Service Agreement and Website Proposal for design of the District's website, copies of which are attached hereto as Exhibits "A" and "B," respectively. Ms. Waugh reviewed website layout options and monthly hosting and maintenance options with the Board. Ms. Waugh also reviewed additional available options, including unlimited email alerts.

Upon a **motion** by Director Wisener, seconded by Director Primeaux, after full discussion and with all Directors present voting aye, the Board approved the Off Cinco Service Agreement and selected the Fixed Layout at a cost of \$1,400, the Monthly Hosting Option 3 at a cost of \$250 per month and unlimited email alerts at a cost of \$100 per month.

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, the meeting was adjourned.

SIGNED, PASSED and APPROVED this the 20th day of June, 2018.



Secretary, Board of Directors

EXHIBITS:

- A - Off Cinco Service Agreement
- B - Website Proposal